

STRATEGIC ASSET MANAGEMENT AND SALES

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INFORMATION SHEET

[for individual buyers]

PLEASE READ: The following information is required by law. In order for your transaction to be processed speedily, it is important that all blanks are filled out. If not applicable, please indicate "n/a." If you have questions, our sales people will be happy to assist you. Thank you.

Nature of Transaction:

- Buying a real property Buying a motor vehicle / equipment / other chattels
 Buying shares of stock

BUYER INFORMATION

First Name	Middle Name	Last Name	Repeat buyer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Birth Date(mm/dd/yy) / /	Birth Place
Citizenship/s	Country of Origin	Alien Cert. No.	CTC No.	Date	Place
SSS / GSIS No.	BIR TIN	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Married <input type="checkbox"/> Legally Separated <input type="checkbox"/> Unmarried <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	Mother's Full Maiden Name	

SPOUSE INFORMATION

First Name	Middle Name	Last Name	Birth Date(mm/dd/yy) / /	Birth Place
Citizenship/s	Country of Origin	Alien Cert. No.	CTC No.	Date Place
SSS / GSIS No.	BIR TIN	Mother's Full Maiden Name		

ADDRESS / CONTACT INFORMATION

Home Address:	Floor / Bldg.Name / No.	Street	District / Town / Village	City / Province	Zip Code	<input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Mortgaged <input type="checkbox"/> Used Free	Resident since (mm/dd/yy)
Your Business Address:	Floor / Bldg.Name / No.	Street	District / Town / Village	City / Province	Zip Code		Employed or in business since
Spouse's Business Address:	Floor / Bldg.Name / No.	Street	District / Town / Village	City / Province	Zip Code		Employed or in business since
Home Phone/s	Business Phone/s		Email Address/es				
Cell Phone/s	Fax No/s.						

FINANCIAL INFORMATION

Your Employment Status	Spouse's Employment Status	Source of funding for this purchase or lease		Average Monthly Household Income
<input type="checkbox"/> Employed <input type="checkbox"/> Self-employed <input type="checkbox"/> Retired <input type="checkbox"/> Others, pls. specify	<input type="checkbox"/> Employed <input type="checkbox"/> Self-employed <input type="checkbox"/> Retired <input type="checkbox"/> Others, pls. specify	<input type="checkbox"/> Salary <input type="checkbox"/> Business Income <input type="checkbox"/> Financing, specify bank/funder <input type="checkbox"/> Interest/Commission <input type="checkbox"/> Inheritance	<input type="checkbox"/> Sale of assets <input type="checkbox"/> Retirement Pay <input type="checkbox"/> Time Deposit/Savings in _____ <input type="checkbox"/> Lottery Winnings	<input type="checkbox"/> Others, pls. specify _____ Details of fund sources: _____
Position: _____ Company: _____	Position: _____ Company: _____			<input type="checkbox"/> Under Php20,000 <input type="checkbox"/> Php20,000 – Php49,999 <input type="checkbox"/> Php50,000 – Php99,999 <input type="checkbox"/> Php100,000 or over
Nature of Business of Company (Yours/Spouse's)	Agriculture/Fish/Forestry... <input type="checkbox"/> You <input type="checkbox"/> Sps. Banking..... <input type="checkbox"/> You <input type="checkbox"/> Sps. Brokerage..... <input type="checkbox"/> You <input type="checkbox"/> Sps. Education..... <input type="checkbox"/> You <input type="checkbox"/> Sps.	Electricity/Gas/Water.. <input type="checkbox"/> You <input type="checkbox"/> Sps. Entertainment..... <input type="checkbox"/> You <input type="checkbox"/> Sps. Food Industry..... <input type="checkbox"/> You <input type="checkbox"/> Sps. Financial Institution.... <input type="checkbox"/> You <input type="checkbox"/> Sps.	Government Service... <input type="checkbox"/> You <input type="checkbox"/> Sps. Manufacturing..... <input type="checkbox"/> You <input type="checkbox"/> Sps. Medical Service..... <input type="checkbox"/> You <input type="checkbox"/> Sps. Mining..... <input type="checkbox"/> You <input type="checkbox"/> Sps.	Professional Practice..... <input type="checkbox"/> You <input type="checkbox"/> Sps. Transport/Communication... <input type="checkbox"/> You <input type="checkbox"/> Sps. Wholesale/Retail..... <input type="checkbox"/> You <input type="checkbox"/> Sps. Others..... <input type="checkbox"/> You <input type="checkbox"/> Sps.
Accounts with BPI or BPI Family Bank	<input type="checkbox"/> Savings in _____ Branch <input type="checkbox"/> Checking in _____ Branch	<input type="checkbox"/> Time Deposit in _____ Branch <input type="checkbox"/> Investment/s in _____ Branch	<input type="checkbox"/> Credit Card _____ <input type="checkbox"/> Auto Loan _____	<input type="checkbox"/> Housing Loan _____ <input type="checkbox"/> Others _____

REAL OR OTHER PROPERTIES BEING BOUGHT

IF REAL PROPERTY	Address of property: _____ _____ _____	Should the bank accept your offer to buy said property, it is to be registered... <input type="checkbox"/> in your name alone (example Juan Cruz) <input type="checkbox"/> in your name and your spouse's (example Sps Juan Cruz and Maria Cruz) <input type="checkbox"/> in your name and your spouse's (example Juan Cruz married to Maria Cruz) <input type="checkbox"/> under the following name/s: _____
	(For Sale) Total Selling Price: P _____ (For Lease) Monthly Rental: P _____	
IF SHARES OF STOCK	Name of Company Share _____ No. of Shares _____ Selling Price per Share: P _____ Total Price : P _____	Kind of Share: <input type="checkbox"/> Corporate Preferred Share <input type="checkbox"/> Corporate Common Share <input type="checkbox"/> Club Share (Membership)
IF MOTOR VEHICLE / EQUIPMENT / OTHER CHATTELS	Brand _____ Model / Year _____ Make _____ Color _____ Plate No. _____ Total Selling Price of vehicle/ chattels being purchased : P _____ Other descriptions : _____	

DOCUMENTS TO BE SUBMITTED AS APPLICABLE

- LEGALLY SEPARATED.** If buyer is legally separated, he/she must submit a copy of the Court Order or decree granting the legal separation. This is to be submitted prior to execution of the Deed of Sale to facilitate registration of the said property.
- NON-CONJUGAL PROPERTIES.** If a married buyer wants to indicate that there is a separation of properties between him/her and his/her spouse, a copy of the Court Order to this effect should also be submitted prior to execution of the Deed of Sale.
- MINORS.** If buyer wants to register the property in behalf of his/her children or beneficiaries who are minors, a copy of the guardianship or trusteeship papers must be submitted prior to execution of the Deed of Sale.
- FILIPINO WITH FOREIGN SPOUSE.** If buyer of real property is a Filipino citizen married to a foreigner, the foreigner spouse must present an affidavit that the funds used to purchase the property came completely from the paraphernal funds of the wife-buyer or from the capital assets of the husband-buyer, as the case may be. This is to be submitted upon the signing of the Deed of Sale to facilitate registration of the said property.
- BALIKBAYAN.** If buyer is a *balikbayan* under the government's program, he/she must submit an affidavit showing the date and place of the transferee's birth, the names and addresses of his parents, of his spouse and children, if any; the area, the location, and the mode of acquisition of his land holdings in the Philippines, if any; his intention to reside permanently in the Philippines; the date he lost his Philippine citizenship, and the country of which he is presently a citizen. This is a required document for registration of the property and must be submitted prior to execution of the Deed of Sale.
- DUAL-CITIZENS.** For those who have re-acquired Philippine citizenship under R.A. 9225 (Dual Citizenship Act), they shall submit duly certified and authenticated copies of the Order of Approval, Oath of Allegiance and Identification Certificate/s.
- OVERSEAS FILIPINO WORKERS (OFWs).** For non-Philippine residents or OFWs, etc., required documents must be submitted: two (2) Valid IDs with photo, copy of job contract, Special Power of Attorney (SPA) duly authenticated/consularized by the Philippine Consulate where said clients are located.
- ATTORNEYS-IN-FACT.** For attorneys-in-fact or agents, ensure that the SPA clearly specifies the agent and the scope of agent's authority. SPA must be duly notarized or consularized as case may be.

I/We certify that the above information is true, correct and complete.

FOR BANK USE ONLY

Your Signature / Date Spouse's Signature / Date

Signature Verified / Authenticated by

Name / Signature Date